

靜宜大學主管職務加給支給標準暨實施辦法

Providence University Guidelines for the Allowance Standards and Implementation for Supervisory Positions

Established on September 20, 2011, at the 8th Board of Trustees' 8th Meeting of Providence University.
Amended on September 25, 2024, at the 11th Board of Trustees' 16th Meeting of Providence University.

Article 1

To attract and honor supervisors at all levels, the "Providence University Guidelines for the Allowance Standards and Implementation for Supervisory Positions" (hereinafter referred to as "these Guidelines") are established.

Article 2

The supervisors referred to in these Guidelines include vice presidents, chaplains, those holding supervisory positions listed in the university's organizational regulations, and the secretary of the Board of Trustees. They also include supervisors, deputy supervisors, office (department) secretaries, and the head of campus security, who bear actual leadership responsibilities.

These Guidelines apply to master's in-service programs, degree programs, or continuing education bachelor's programs of a certain scale. Task-based groups established according to university development needs and approved by the Executive Meeting may also have their leaders covered under these Guidelines.

Article 3

The president's compensation is determined by the Board of Trustees. The allowance for supervisors at all levels is approved by the president based on these standards, with an annual total amount controlled. The total amount is approved annually by the Board of Trustees. For newly appointed supervisors, their allowance may be set at 80% of the lower limit for that position's allowance. The president may adjust the allowance based on the supervisor's performance each year, but it may not exceed the upper limit for that position's allowance.

Article 4

For those holding two supervisory positions simultaneously, only the higher allowance of the two positions will be provided.

Article 5

The allowance is calculated and paid monthly. However, if the supervisor does not serve for a full month, the allowance will be calculated and paid based on the actual number of days worked in that month.

The daily allowance rate is determined by dividing the full month's allowance by the total number of days in that month.

Article 6

The allowance standards for supervisors at all levels are as follows:

allowance standards for supervisors		
Unit: New Taiwan Dollars (NTD)		
Supervisor Category	Lower Limit	Upper Limit

Vice President	38,000	53,000
Level 1 Supervisor	25,000	38,000
Level 1 Deputy Supervisor	12,000	28,000
Level 2 Academic Supervisor :Department Chair, including Directors of various specialized programs and degree programs	25,000	28,000
Level 1 Administrative Unit Secretary and Board Secretary	12,000	17,000
Level 2 Supervisor(including Directors of various specialized programs and degree programs) Level 2 Administrative Supervisor, Team Leader	9,000	14,000
Campus Security Chief	6,000	9,000

Article 7

These Guidelines shall take effect after being approved by the Board of Trustees, and the same procedure applies for any amendments.