

靜宜大學寒暑假暨特殊放假日作息規則

Guidelines for Schedules During Winter, Summer, and Special Holidays

Amended and approved in the Gender Equality Education Committee on May 22, 2024

1. National holidays are observed according to the "Government Administrative Agencies Work Calendar" announced by the Directorate-General of Personnel Administration. However, since May 1 (Labor Day) falls on a school day, compensatory leave will be scheduled for another day.
2. Special holidays at our university result in the suspension of classes and work. If they coincide with national holidays or weekends, there will be no additional compensatory leave scheduled:
 - (1) Lunar New Year Holiday: Generally two weeks (including weekends) to allow faculty and staff to return home for family reunions. One non-national holiday will be selected as a compensatory leave day for Labor Day on May 1.
 - (2) September 28: Teacher's Day.
 - (3) December 25: Christmas and University Anniversary Day.
 - (4) From July 1 to the first Friday of August, and the third week of July: The entire university will be closed to support energy-saving policies or the execution of major projects.

Personnel who are covered by the Labor Standards Act may only observe the "Special Holidays" if they individually agree to follow the university's calendar. Otherwise, they must follow the "Government Administrative Agencies Work Calendar" as announced by the Directorate-General of Personnel Administration.

3. Winter Break Work Schedule: Monday to Friday, working hours from 8:00 AM to 5:00 PM, with a regular shift schedule.
4. Summer Break Work Schedule: From July 1 to August 31 each year, working hours are adjusted to 9:00 AM to 4:00 PM. However, during the week before the start of the new semester, the schedule will revert to regular working hours for preparation.
5. If the year's schedule is affected by the Lunar New Year or other special considerations, the working hours will follow the announcement in the calendar for that specific year.
6. These regulations shall be implemented following approval by the Administrative Council and announcement by the President. The same procedure applies to any amendments.

Approved in the Gender Equality Education Committee on March 1, 2023