

靜宜大學校園安全委員會設置辦法

Providence University Campus Safety Committee Establishment Guidelines

Amended and approved in the administrative meeting on September 20, 2023

Article 1: To maintain campus peace and ensure the safety of faculty, staff, and students while minimizing the damage from hazardous incidents, this committee is established.

Article 2: The responsibilities of this committee are as follows:

1. Formulate emergency response policies for natural and man-made disasters on campus.
2. Develop and promote prevention, awareness, and strategies for traffic safety on and off campus.
3. Coordinate with government agencies such as police and traffic departments to ensure safety within and around the campus.
4. Plan and supervise campus safety awareness activities.
5. Review and improve other matters related to campus safety.

Article 3: The committee is composed of the following members:

1. The Chairperson of the committee is the President of the University.
2. The Executive Director is the Vice President for Administration.
3. The committee members include the Dean of Academic Affairs, Dean of Student Affairs, Dean of General Affairs, Dean of International Affairs, Director of Personnel, Director of the Campus Ministry, the Deans of each college, the Chief Information Officer, Director of the Military Education, Director of the Student Assistance Division, Director of the Student Housing Services Division, Director of the Student Empowerment and Achievement Center, Director of the Counseling and Health Center, Director of the Business Services, Director of the Construction and Maintenance Division, Director of the Environmental Safety and Sanitation Division, the Head of the Campus Security, and three representatives from the Student Association.
4. The Secretary-General of the committee is concurrently held by the Dean of Student Affairs.

Article 4: The committee shall have a spokesperson, who will be the Secretary-General.

Article 5: The committee may appoint 3 to 5 external consultants as needed. Additionally, two clerks will be assigned, responsible for campus safety and traffic safety matters, and they will be selected from the Office of Military Education.

Article 6: The committee shall hold a meeting once per semester, with additional meetings convened as necessary.

Article 7: In the event of a major campus safety incident, the Chairperson may direct the Executive Director, following the "Providence University Campus Safety Committee Task Distribution Framework" (see Attachment 1), to convene relevant personnel based on the nature of the incident and form a "Campus Emergency Response Task Force." After the situation is resolved, a report must be presented to the committee.

Article 8: The committee may establish task forces as needed, which will be formed and dissolved according to the specific tasks at hand. The convener of each task force is responsible for organizing and managing the members. Additionally, each task force must report its work to the committee, and significant proposals must be reviewed by the committee.

Article 9: When the committee convenes, relevant units such as police authorities and local representatives may be invited to attend.

Article 10: These guidelines shall be implemented following approval by the Administrative Meeting and announcement by the President of the University. The same procedure applies to any amendments.

Approved in the administrative meeting on April 1, 2009

Amended and approved in the administrative meeting on October 1, 2014

Amended and approved in the administrative meeting on June 3, 2015

Amended and approved in the administrative meeting on March 15, 2017

Amended and approved in the administrative meeting on May 10, 2018

Amended and approved in the administrative meeting on September 18, 2019

Amended and approved in the administrative meeting on February 26, 2020

Amended and approved in the administrative meeting on September 29, 2021

Attachment 1

Task Force Organizational Chart for Campus Safety Committee Establishment

